V-E-5

TOWN AND VILLAGE OF HARRISON
ENGINEERING DEPARTMENT
Alfred F. Sulla, Jr. Municipal Building
1 Heineman Place
Harrison, New York 10528

Michael J. Amodeo, P.E., CFM
Town/Village Engineer

Frank Balbi, P.E., CFM
Assistant Engineer

July 25, 2013

Mayor Ron Belmont and
Members of the Village Board
Village of Harrison
1 Heineman Place
Harrison, New York 10528

Re: Dolph Rotfeld Engineering
Hazard Mitigation Plan

Dear Mayor Belmont and Members of the Village Board:

In order for the Town/Village to apply for federal funds for hazard mitigation, we were required to have an approved Hazard Mitigation Plan in place. To that end, in 2008, the Town hired Dolph Rotfeld Engineering to complete the Town/Village's Hazard Mitigation Plan.

The planning process was quite extensive and required a great deal of effort from not only DRE, but Town/Village staff as well. Mid-way through plan development, FEMA revised their plan requirements and made the approval process much more stringent. During this time, work continued on the plan without a request by DRE for a contract amendment to cover the added expenses associated with the additional work. Upon submission of an invoice for payment, the additional charges above the approved contract, in an amount of $30,135.30, were denied. The final plan was approved by FEMA in 2009.

Multiple conversations have been held over the ensuing years regarding the additional work and associated compensation. Documentation was provided by Mr. Rotfeld showing the additional time and expenses incurred by him as a result of the more stringent requirements.

Upon coming to an understanding of all the facts, I have agreed to propose a request to the Town/Village Board for $15,000.00 in additional compensation for this work. It is my recommendation that the Board consider approving the payment. Funding for this work is available Capital Account #07PW15.

Respectfully submitted,

Michael J. Amodeo, P.E.
Town/Village Engineer

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